

JOB DESCRIPTION

Post title:	Head of History
Academy:	Oxclose Community Academy
Reporting to:	Deputy Headteacher - Curriculum
Salary/Pay range:	MPS/UPS plus TLR 2B
Hours of work:	Full-Time

Purpose of Job

The Head of History is responsible for leading and managing the History department, ensuring high quality teaching, curriculum development, and student achievement. They will inspire both staff and students to engage with history, fostering critical thinking and a love for the subject.

Main Duties and Responsibilities

- Lead the History department and overseeing the teaching and learning of the department.
- Manage and support staff, including performance management, professional development, and ensuring teaching standards are met.
- Develop and implement strategic plans for the department, ensuring the alignment of History with the academy's objectives
- Design and implement an engaging, inclusive, and innovative History curriculum for all year groups, ensuring curriculum planning reflects both academic rigour and creative exploration, incorporating current educational trends and practices.
- Prepare students for examinations and ensure high levels of achievement and progress.
- Track and monitor student performance, identifying and addressing underachievement, providing timely feedback and support to ensure continuous improvement.
- Implement interventions to support student success.
- Promote History as a subject of interest through extracurricular activities, competitions, and trips.
- Teach History across various year groups, implementing engaging and innovative teaching strategies to accommodate diverse learning styles and abilities, ensuring inclusive practice.
- Set high expectations for student performance, engagement, and behaviour, and ensure effective classroom management.
- Ensure the department complies with all relevant health and safety policies
- Participate in whole-school initiatives and contribute to the wider leadership team as required by the school's senior management.

General

- Work in a professional manner and with integrity and maintain confidentiality of records and information.
 - Maintain up to date knowledge in line with national changes as appropriate to the role.
 - Be aware of, and comply with, all Academy policies including in particular Health and Safety and Safeguarding.
 - Participate in the Academy Performance Management process and undertake professional development as required.
 - Adhere to all internal and external deadlines.
 - Contribute to the overall aims and ethos of The Laidlaw Schools Trust and establish constructive relationships with nominated Academies and other agencies as appropriate to the role.
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- These above-mentioned duties are neither exclusive nor exhaustive, the post holder may be required to carry out other duties as required by the Trust.

Health & Safety

- Ensuring that area of work complies with legislation relating to Health & Safety and observe and implement specific responsibilities in relation to these matters as detailed in the Policy for Health & Safety
- Provide support in an emergency or evacuation situation, in a calm professional manner. Actively provide information to any emergency service when requested to do so

Safeguarding

- Be aware and familiar with academy policies and other guidance on the safeguarding and promotion of wellbeing of children and young people. Taking appropriate action in accordance with academy policies and Keeping Children Safe in Education 2023 where required