

## PERSON SPECIFICATION

### Student Medical Coordinator

The successful candidate will meet the following person specification. Please note that the listed criteria will form the basis of the selection process. Applicants should address all elements of the Person Specification, indicating experience and where appropriate citing supporting examples within their application.

Qualifications & Training	Essential	Desirable	How Identified
English & Maths at grade C or equivalent	X		Application
First Aid and CPR certification (or willingness to be fully trained)	X		
Personal Attributes	Essential	Desirable	How Identified
Are highly <b>ambitious</b> for self and organisational growth	X		Application Interview Task
Are <b>brave</b> in leadership decision making, being innovative and forging new paths	X		
Are <b>curious</b> to identify solutions based on rigorous evidence and research	X		
Are <b>determined</b> to overcome obstacles and resilient in the face of challenge	X		
Are open minded to bringing about <b>extraordinary</b> change which may challenge the norm	X		
Are <b>fast</b> and nimble to address emerging needs and underperformance	X		
Are <b>good</b> , moral, truthful and treat others with respect	X		
Reliable with a genuine interest in student well-being	X		
Compassionate and patient	X		
Knowledge & Experience	Essential	Desirable	How Identified
Previous experience in student health services, school nursing, healthcare coordination, or a related role.		X	Application Interview Task

Previous experience working with children or in a school setting		<b>X</b>	
Knowledge of safeguarding policies and medical confidentiality regulations.		<b>X</b>	
<b>Skills</b>	<b>Essential</b>	<b>Desirable</b>	<b>How Identified</b>
Ability to assess medical situations and respond appropriately.		<b>X</b>	
Strong verbal and written communication skills for interacting with students, parents, staff, and healthcare providers.	<b>X</b>		Application Interview Task
Ability to handle stressful situations calmly	<b>X</b>		
Proactive approach to problem-solving	<b>X</b>		
Ability to maintain accurate medical records and manage student health documentation.	<b>X</b>		
Strong attention to detail, especially in handling confidential medical information.	<b>X</b>		
<b>Equal Opportunities</b>	<b>Essential</b>	<b>Desirable</b>	<b>How Identified</b>
Demonstrate an acceptance of, and a commitment to, the principles of the Trust's Equal Rights policies and practices as they relate to employment issues and to the delivery of services to the community	<b>X</b>		Application Interview Task
Committed to equal opportunities policies relating to gender, race and disability in an educational context	<b>X</b>		
<b>Safeguarding</b>	<b>Essential</b>	<b>Desirable</b>	<b>How Identified</b>
Committed to the protection and safeguarding of children and young people	<b>X</b>		Application Interview Task
Demonstrates up to date knowledge of relevant legislation and guidance in relation to working with young people		<b>X</b>	