



# South Tyneside Council

## CHILDREN'S SERVICES

### PERSON SPECIFICATION

**POST TITLE:** Learning Support Assistant

**GRADE:** Band 4 SCP 6

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
<b>Educational Attainment</b>	<ul style="list-style-type: none"> <li>5 A*-C GCSE qualifications (or equivalent) including English and maths</li> </ul>	<ul style="list-style-type: none"> <li>Advanced level qualifications (or equivalent)</li> <li>HLTA qualification</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Certificates</li> </ul>
<b>Work Experience</b>	<ul style="list-style-type: none"> <li>Experience of employment or voluntary work relevant to the education and inclusion of young people</li> <li>Experience working as part of a team</li> <li>Knowledge and experience of working with students with ASD</li> </ul>	<ul style="list-style-type: none"> <li>Formal employment in education/ youth work</li> <li>Experience of working within both a primary and secondary school setting</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Interview</li> <li>References</li> </ul>
<b>Knowledge/ Skills/ Aptitudes</b>	<ul style="list-style-type: none"> <li>Excellent interpersonal skills</li> <li>Good communication involving oral, written and IT skills</li> <li>Ability to self motivate</li> <li>Knowledge of issues relating to raising achievement</li> <li>Understanding of codes of practice and recent relevant education policies</li> </ul>	<ul style="list-style-type: none"> <li>Skill in liaising with teaching staff</li> </ul>	<ul style="list-style-type: none"> <li>Application form</li> <li>Interview</li> <li>References</li> </ul>
<b>Disposition</b>	<ul style="list-style-type: none"> <li>Self-confident</li> <li>Able to use initiative and be pro-active in the classroom and around school</li> <li>Able to work as part of a team</li> <li>Committed to the principles of equality and diversity</li> <li>Able to remain calm and work in busy environments and to short deadlines</li> <li>Patient and assertive</li> <li>Committed to the support</li> </ul>	<ul style="list-style-type: none"> <li>Good sense of humour and common sense</li> <li>Committed to further professional development</li> </ul>	<ul style="list-style-type: none"> <li>Interview</li> <li>References</li> </ul>

	and development of young people <ul style="list-style-type: none"> <li>• Willingness to participate in CPD and personal training.</li> </ul>		
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>• Able to be flexible in working patterns</li> <li>• Enhanced clearance from the Disclosure and Barring Service</li> </ul>		<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• References</li> <li>• DBS check</li> </ul>

February 2025