

Headteacher: Mr C. Devlin

Kepier  
Dairy Lane  
Houghton-le-Spring  
Tyne and Wear DH4 5BH

T: 0191 512 8960  
info@kepier.com  
www.kepier.com



## **Cover Supervisor**

**37 hours per week, Permanent**

**Term Time only (38 weeks) + 5 days - Actual Pay (£21,717 - £23,148)**

**NJC Scale – Point range 7 - 11 FTE £25,584 - £27,269**

We are looking to appoint an organised, self-confident person with good communication and interpersonal skills to join our current team of Cover Supervisors. Experience in delivering STEM based subjects would be desirable.

Flexibility regarding hours can also be discussed. We would encourage potential applicants to contact us to visit the School prior to submitting an application.

The post will primarily involve supervising classes during the short-term absence of a teacher; small group supervision; classroom administrative support; accompanying learners on visits; supervision of learners at breakfast time or after school and mentoring individual learners.

As a school we invest in staff training and encourage forward thinking and empowerment, supporting each other and inspiring confidence and skill. Kepier's Cover Supervisors are often promoted to roles within the school, progressing their careers in education.

The school is fully committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. As part of our due diligence and to comply with our obligations in line with Keeping Children Safe in Education, an online search of publicly available information will be undertaken for all shortlisted candidates. Enhanced Certificate of Disclosures are required for this position. Please note that in all cases written references will be taken up and made available to interviewers before the final selection stage.

Application form, job description and person specification are available on-line at [www.kepier.com](http://www.kepier.com) Application forms (please do not attach additional letters or statements) should be returned to [recruitment@kepier.com](mailto:recruitment@kepier.com) no later than 12 pm on Tuesday 10th December 2024. It is anticipated that interviews will take place the following week.

We fully appreciate the time and effort required in completing an application and, whatever the outcome of this particular process, we are grateful for your interest in working at Kepier and wish you every success with your future career. Applicants who have not been contacted within 2 weeks of the closing date should assume they have been unsuccessful.

Registered Office:  
Dairy Lane, Houghton-le-Spring,  
Tyne and Wear DH4 5BH  
Company Registered in  
England and Wales:  
Registered Number: 10980753

