



Kepier

**Kepier Academy
Person Specification Community Leisure Assistant**

Minimum Essential Requirements	Method of Assessment
<p><u>Work related skills and knowledge</u> Ability to form positive relationships with children and adults.</p>	Application Form/Interview
<p>Good interpersonal and communication skills.</p>	Interview
<p>The ability to work on own initiative whilst working as part of a team.</p>	Application Form/Interview
<p><u>Experience / Education / Training</u> Good literacy and numeracy skills.</p>	Application Form/Interview
<p>Experience of basic IT.</p>	Application Form/ Interview
<p>A willingness to train and develop as required.</p>	Interview
<p>Experience of cash handling.</p>	Application Form/Interview
<p>Experience of and/or interest in working within a sport and leisure environment.</p>	Application Form/Interview
<p><u>Other requirements</u> Flexibility in the working hours, flexibility to work at short notice, willingness to work weekends regularly.</p>	Application Form/Interview
<p>Ability to work with or without direct supervision.</p>	Application Form/Interview
<p>Ability to relate well to children and adults.</p>	Interview
<p>High standards of attendance and punctuality.</p>	Application Form/Interview
<p>Willingness to work outdoors at all times of the year.</p>	Application Form/Interview