

**PERSON SPECIFICATION – Kitchen Assistant**

The successful candidate will meet the following person specification. Please note that the listed criteria will form the basis of the selection process. Applicants should address all elements of the Person Specification, indicating experience and where appropriate citing supporting examples within their application.

<b>Qualifications &amp; Training</b>	<b>Essential/Desirable</b>	<b>How Identified</b>
<ul style="list-style-type: none"> <li>Relevant training in Manual Handling techniques, Awareness of Control of Substances Hazardous to Health Regulations (COSHH) and chemical safety (or willingness to complete training)</li> </ul>	<b>E</b>	Application form/Interview/ Task (if applicable)
<ul style="list-style-type: none"> <li>Level 1 Food Safety Award (or willingness to complete training)</li> </ul>	<b>E</b>	
<b>Knowledge &amp; Experience</b>	<b>Essential/Desirable</b>	<b>How Identified</b>
<ul style="list-style-type: none"> <li>Experience of working within a catering kitchen</li> </ul>	<b>D</b>	Application form/Interview/ Task (if applicable)
<ul style="list-style-type: none"> <li>Experience of working with kitchen equipment</li> </ul>	<b>D</b>	
<b>Skills &amp; Key Criteria</b>	<b>Essential/Desirable</b>	<b>How Identified</b>
<ul style="list-style-type: none"> <li>Ability to relate to pupils and staff</li> </ul>	<b>E</b>	Application form/Interview/ Task (if applicable)
<ul style="list-style-type: none"> <li>Good time management skills</li> </ul>	<b>E</b>	
<ul style="list-style-type: none"> <li>Must be able to work as part of a team</li> </ul>	<b>E</b>	
<ul style="list-style-type: none"> <li>Ability to use initiative</li> </ul>	<b>E</b>	
<ul style="list-style-type: none"> <li>To accept instructions/guidance from the Catering Manager/Head Chef</li> </ul>	<b>E</b>	
<b>Equal Opportunities</b>	<b>Essential/Desirable</b>	<b>How Identified</b>
<ul style="list-style-type: none"> <li>Candidates should indicate an acceptance of, and a commitment to, the principles of the Academy's Equal Rights policies and practices as they relate to employment issues and to the delivery of services to the community</li> </ul>	<b>E</b>	Application form/Interview/ Task (if applicable)
<ul style="list-style-type: none"> <li>Commitment to equal opportunities policies relating to gender, race and disability in an educational context</li> </ul>	<b>E</b>	
<b>Safeguarding</b>	<b>Essential/Desirable</b>	<b>How Identified</b>
<ul style="list-style-type: none"> <li>Commitment to the protection and safeguarding of children and young people</li> </ul>	<b>E</b>	Application form/Interview/ Task (if applicable)
<ul style="list-style-type: none"> <li>Has up to date knowledge of relevant legislation and guidance in relation to working with young people</li> </ul>	<b>D</b>	