**School Games Organiser (Middlesbrough)**

**PERSON SPECIFICATION**

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| **SPECIFICATION** | **ESSENTIAL** | **DESIRABLE** |
| **Knowledge &**  **Experience** | Background in and experience of delivering sport and physical activity  Evidence of working towards and achieving  targets  Proven track record of working successfully as part of a team  Experience in planning, coordinating and  delivering activity programmes and events  Understanding of the School Games initiative  Awareness of local educational settings from year 3 - Year 13  Knowledge of the current provision of PE  & Sport in schools in the area | Experience of working effectively and building relationships with a variety of stakeholders  Evidence of working in partnership with schools, sport development, NGBs, sports clubs and coaches  Experience of working with  young sports leaders and/or  volunteers  Safeguarding training  Awareness of local, regional  and national initiatives  affecting sport  Familiarity with School Games Mark, Inclusive Health and Active School Planner |
| **Qualifications** | GCSEs in maths and English at Grade C and above or equivalent  NVQ Level 3 or equivalent in relevant  discipline | Educated to degree level or equivalent  NGB Level 2 Coaching qualification or equivalent  First Aid Certificate |
| **Skills/ Attributes** | Excellent interpersonal and communication skills  Confident in the use of relevant IT systems, including Microsoft Office, Excel and Word |  |
| **Personal Qualities** | Passion and enthusiasm to providing the best possible opportunities for young people  The ability to work to plans, meet deadlines and prioritise demands  Be able to work on own initiative and as part  of a team  Demonstrate the willingness, commitment and ability to safeguard and promote the welfare of young people  Enhanced DBS disclosure  Full Driving license and use of a vehicle  Physical fitness appropriate for the post, which will include setting up sports equipment and other duties | The ability to influence others within the host school and across external partners  Willingness to be involved in the wider aspects of the trust  Forward thinking approach to the use of technology in education  The ability to work evenings and weekends as the role requires |
| Candidates should take account of this Person Specification in their letter of application.  The interview panel will thoroughly explore issues relating to safeguarding and promoting the welfare of children. Additionally, for short-listed candidates, any relevant issues relating to employment breaks or reference queries will be taken up at interview. | | |