



# ROYAL GRAMMAR SCHOOL

## Newcastle upon Tyne

### HEAD OF CATERING SERVICES

Required from September 2024

We have an exciting opportunity for an enthusiastic and talented Head of Catering Services to join our Catering Services team in providing a high quality, professional and responsive catering service to the Junior and Senior Schools and staff. The Head of Catering Services will manage a team of 20 and will report to the Director of Finance and Operations.

Service is cafeteria style and offers a wide choice including soup, a choice of hot and cold main courses and puddings, a vegetarian dish, open sandwiches, and salad meals. The team prepare around 1,500 meals each day as well as preparing a number of formal dinners over the academic year for between 30 and 120 guests. Very little frozen food is used and the team, working together, takes great pride in producing interesting and healthy food whilst catering for a wide variety of dietary requirements. The successful candidate will be an active participant and contributor to the Finance and Operations team and work collaboratively across the whole school although key relationships will be with the Head of Facilities and Estates, the Head of Finance and the wider Finance and Operations team.

**Hours:** This is a full-time, term time only, permanent role with the school with some additional days to be worked in the summer holidays to oversee the shut down and re-opening of the kitchen. Further information can be found in our job information pack.

**Salary:** A competitive salary will be offered for this role and will reflect the experience and skills offered by the successful applicant. RGS staff salaries are reviewed on 1<sup>st</sup> August each year.

RGS is proud to be an equal opportunities employer and all qualified applicants will receive consideration for employment regardless of neurodivergence, age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships. Whilst all applications are considered on merit, we would particularly welcome applications from black and minority ethnic candidates who are currently under-represented in our staff community. We are committed to safeguarding and promoting the welfare of children and young people and we expect all staff to share this commitment. All posts are subject to pre-interview referencing, internet searches and pre-employment checks including an enhanced DBS check with children's barred list check.

#### CLOSING DATE

9.00am Monday 05<sup>th</sup> August 2024

#### TO APPLY

For full details please see [www.rgs.newcastle.sch.uk/join-us/work-for-us](http://www.rgs.newcastle.sch.uk/join-us/work-for-us)

#### CONTACT DETAILS

Royal Grammar School, Eskdale Terrace, Newcastle upon Tyne NE2 4DX

