



Safeguarding Support Person Specification

Minimum Essential Requirements		Method of Assessment
Work Related Skills and Knowledge	Demonstrably high levels of customer service	Application form/interview
	Excellent interpersonal skills	Interview
	Excellent communication skills	Interview
	The ability to work with tact, diplomacy and discretion. High levels of confidentiality are required.	Application form/interview
	Ability or experience of working effectively within a busy environment	Application form/interview
	Ability or experience of capability in dealing with multiple tasks	Application form/interview
	The ability to remain professional, calm and patient in difficult situations	Interview
Experience/Education/ Training	Good basic education	Application form/interview
	Good ICT skills -	Application form/interview
	Experience or ability to carry out administrative tasks, including the ability to present work clearly and professionally	Application form/interview
	Demonstrate knowledge of the principals involved in giving advice and guidance to young people	Application form/interview
	Knowledge of child protection procedures and early intervention work	Application form/interview
Other Requirements	Attention to detail	Application form/interview
	Ability to work with or without direct supervision	Application form/interview
	Experience of interacting effectively with a broad range of people	Application form/interview
	A commitment to training and development	Application form/interview

	Ability to motivate children / young people by establishing empathic and supportive working relationships	Application form/interview
	Ability to work as part of a team to reach agreed targets and outcome for children / young people	Application form/interview