



South Tyneside Council

CHILDREN'S SERVICES

PERSON SPECIFICATION

POST TITLE: School Attendance Leader KS3/KS4, Mortimer Community College

GRADE: Band 6

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Educational Attainment	<ul style="list-style-type: none"> Educated to 'A' level or appropriate relevant qualification related to education welfare Level 2 English Level 2 mathematics 	<ul style="list-style-type: none"> Relevant diploma/degree or equivalent Training in family interventions (eg parenting skills) 	<ul style="list-style-type: none"> Application Form Certificates
Work Experience	<ul style="list-style-type: none"> Experience of delivering educational welfare support Experience of working with young people in a range of settings and achieving improved outcomes Experience of working with partners such as schools, health or the police Experience of working with the most vulnerable and at risk young people and achieving better outcomes 	<ul style="list-style-type: none"> Experience in a discipline related to a type of vulnerability, such as safeguarding, learning difficulties and disabilities, looked after children, sexual health/teenage pregnancy Experience of working with parents and carers in a variety of settings Experience of working with younger children and/or health partners Experience of coordinating a multi-agency plan within the Early Help arena 	<ul style="list-style-type: none"> Application Form Interview References
Knowledge/ Skills/ Aptitudes	<ul style="list-style-type: none"> Commitment to developing knowledge and skills within education welfare Good presentation, written and verbal communication skills Good IT and data management skills Knowledge and understanding of Safeguarding and Attendance Legislation 	<ul style="list-style-type: none"> Knowledge and understanding of specific information systems related education Knowledge and understanding of the wider services that work alongside education providers 	<ul style="list-style-type: none"> Interview References Presentation or assessment
Disposition	<ul style="list-style-type: none"> Able to work under pressure to achieve deadlines and targets Able to use initiative and work as part of a team 	<ul style="list-style-type: none"> Willingness to engage with children, young people and their families in a positive way in order to achieve better outcomes. 	<ul style="list-style-type: none"> Interview References Presentation or assessment

	<ul style="list-style-type: none"> • Flexible approach to work to meet the needs of young people • Committed to the principles of equality and diversity 		
Circumstances	<ul style="list-style-type: none"> • Able to vary work patterns including evening and weekend work to meet the needs of young people • Enhanced clearance from the Disclosure and Barring Service 	<ul style="list-style-type: none"> • Full current driving licence or access to a means of mobility support • Own transport 	<ul style="list-style-type: none"> • Interview • DBS check