



Bishop Hogarth

Catholic Education Trust



Holy Family Catholic Primary School Caretaker

Band 4 (SCP 6) £23,894 FTE

£19,373 per annum

30 hours per week
wholtime, permanent.

Closing Date: Friday, 21st June
2024 at 9.00 am

Headteacher

Mrs J Weatherall

Holy Family Catholic Primary School,
Prior Street, Darlington DL3 9EN

Bishop Hogarth Catholic Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post will be subject to a satisfactory Enhanced Disclosure and Barring Service check. The school will consider carrying out an online search as part of the due diligence on shortlisted candidates.

Holy Family Catholic Primary School works closely with other Academies in the Bishop Hogarth Catholic Education Trust and we may ask you from time to time to be based at another Academy within our Trust.

The Directors of Bishop Hogarth Catholic Education Trust and Governors of Holy Family Catholic Primary School invite applications for the role of Caretaker for this popular and successful primary school.

A key feature of the post is flexibility and a willingness to work as part of a multi-disciplined team under the direction of the Headteacher and the Business Manager.

You will be required to:

- Ensure facilities are maintained to the highest possible standard;
- Work alongside a team of cleaning staff;
- Be a reliable, organised and conscientious worker, who will take pride in the appearance of the school.

The post is 30 hours per week including school holidays, working a 'split shift' 6.30am-9.30am and 3.00pm-6pm, however hours are flexible and reduced hours may be considered depending on the needs of the school. Please contact the school office if you would like further information.

Duties will include daily, weekly and monthly statutory checks (fire alarm, legionella, emergency lighting etc.) painting and decoration, plumbing, minor repairs and other maintenance tasks including cleaning of the school and upkeep of the school grounds. Good initiative and organisational skills are essential.

Benefits include:

32 days holiday per year plus bank holidays (to be taken during school closure periods)
Membership of pension scheme
Wellbeing services

Visits to the school are available, please contact the school office to arrange via email admin@holyfamily.bhcet.org.uk or telephone 01325 380821. For further information and application forms please see our school website – www.holyfamily.bhcet.org.uk or contact the school office on 01325 380821. Application forms should be returned via email to recruitment@holyfamily.bhcet.org.uk or by post to Holy Family Catholic Primary School, Prior Street, Darlington, Co Durham, DL3 9EN.