

Head Teacher:
Dr. S. Whitton EdD MA BEd NPQH
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Tel. 0191 3865187



Canterbury Road
Durham
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15th April 2024

Dear Applicant,

Thank you for your interest in the post of Headteacher at Finchale Primary School and I am very pleased you are considering this role at our school. The position has become available due to the upcoming retirement of our current Headteacher after 19 years of successful leadership here.

Finchale Primary School is at the heart of our local community, and we pride ourselves on our inclusive ethos where “we see the magic in every child ... and help make them sparkle”.

We are looking to appoint a Headteacher to build on the current strengths that our current Headteacher and staff have already achieved. The person specification provides a comprehensive list of the qualities we are looking for, and in essence, we wish to appoint a leader who is committed to achieving the best outcomes for our whole school community.

If you think you are the right candidate to lead our school forward we would encourage you to come and visit us and see for yourself the great work we do here. Please contact the school office on 0191 3865187 to arrange a visit.

We look forward to hearing from you and receiving your application **by noon** on the closing date of **7th May 2024**.

Governors anticipate that a shortlist of candidates will be chosen on **Thursday 9th May 2024**, with interviews planned for **Friday 17th May 2024**.

Our aim is for the successful candidate to commence the role on **1st January 2025**.

Thank you for your interest in this post, and we wish you well should you decide to proceed with your application.

Yours faithfully,

A handwritten signature in purple ink, appearing to read 'G Foster'.

Mrs. Gayle Foster

Chair of Governors

