

## JOB DESCRIPTION

<b>Job Title:</b>	<b>CLASS TEACHER/ TLR/ Middle Manager / English Lead</b>
<b>Salary:</b>	<b>Main Pay Spine + TLR2a</b>
<b>Hours:</b>	<b>Full Time / Permanent Position / As set out in STPC</b>
<b>Job Location:</b>	<b>Hill View Infant Academy</b>
<b>Company:</b>	<b>Vision Learning Trust</b>
<b>Responsible to:</b>	<b>Head Teacher/Board of Directors</b>

### **Purpose of Job:**

#### **Main Purpose of the Post**

To lead teaching and learning in a core subject across the whole school.

In addition to those professional responsibilities which are common to all classroom teachers in the school to meet the requirements of a teacher as set out in the School Teachers Pay and Conditions Document and the Professional Standards for Teachers.

### **Main Duties:**

#### **Status of the Post**

This is a management post within the school's structure. The post holder is accountable to the Head Teacher.

### **Professional Responsibilities**

The post holder will be required to exercise their professional skills and judgement to carry out, in a collaborative manner, the professional duties set out below:-

### **Making an impact on the educational progress of pupils beyond those directly assigned by:**

- Ensuring that appropriate targets are set for all pupils.
- Ensuring that vulnerable children access an appropriate curriculum, are challenged accordingly, and access specific support from internal and external agencies.
- Ensuring that all pupils' experiences and educational programmes are personalised to the particular needs of the pupils, identified through a vigorous and robust assessment system.
- Monitor pupil progress within the area of responsibility.
- Ensure that appropriate records are kept by staff and updated regularly to allow tracking of progress.
- Contribute to relevant sections of the School Self Evaluation Form (SEF).
- Liaise with other managers and subject leads to ensure curriculum continuity and progression in specified areas and outcomes across the school
- Ensuring that there is a channel for Pupil Voice within their area of responsibility and an appropriate response to issues raised by feeding back to school leadership team.

## **Leading, developing and enhancing the teaching practice of others.**

- Model, promote and monitor best practice in teaching and learning.
- Lead developments of key professional skills, knowledge and understanding.
- Lead the development of a key skills and multi layered curriculum, contributing to an annually negotiated focus.
- Lead the promotion of inclusive practice in mainstream education.
- Lead a commitment to high standards.
- Identify key professional needs in the team and bring them to the attention of the Headteacher.
- Ensure that appropriate planning is in place within identified areas
- Deliver CPD where appropriate.
- Ensure effective transition between year groups by establishing systems and procedures to support staff in managing effective transition.
- Monitor the attainment and achievement of children.

## **Other Strategic Responsibilities**

- Be an active member of the Management Team.
- Produce appropriate reports for the Head Teacher and Governors.
- Contribute to the School Development Plan.

The post holder must act in compliance with data protection principles in respecting the privacy of personal information held by the Trust.

The post holder must comply with the principles of the Freedom of Information Act 2000 in relation to the management of Trust records and information.

The post holder must carry out their duties with full regard to the Trust's Equal Opportunities Policy, Code of Conduct, Child Protection Policy and all other Trust Policies.

The postholder must comply with the Trusts Health and safety rules and regulations and with Health and Safety legislation.

Name of Author: T Crompton

Date: 19.4.24