Person Specification – Higher Level Teaching Assistant - English

MINIMUM ESSENTIAL REQUIREMENTS	METHOD OF ASSESSMENT
1. Work Related Skills/Knowledge	
Ability to support learners and staff	Application form and Interview
High level communication skills	Application form and Interview
High level of organisational skills	Application form and Interview
Ability to promote chosen subject	Application form and Interview
Experience of setting and achieving targets	Application form and Interview
Proficient in ICT	Application form and Interview
2. Qualifications and Professional Background	
Numeracy and literacy competence with GCSE or equivalent in Maths and English	Application form
3. Other Requirements	
Motivation, enthusiasm and good humour	Application form, Interview
Ability to use own initiative	Application form, Interview
Ability to manage conflict	Application form, Interview
Capacity to work with resilience to ensure progress towards targets	Application form, Interview
Outward, forward looking approach combining vision and progression	Application form, Interview
Ability to work under pressure and successfully meet deadlines	Application form, Interview