

| Job Description | | |
|--|---|-----------------|
| Role Title | Typically reports to | |
| Cleaner | Headteacher of designated member of staff | |
| JE Code | Grade | Date of profile |
| B6 | 1 | |
| Purpose of the role (job statement) | | |
| <p>To work under the direct instruction of the headteacher or designated member of staff, usually as part of a team: to undertake the cleaning of designated areas within the school premises to ensure they are kept in a clean and hygienic condition. Duties will include cleaning, washing, sweeping, vacuum cleaning, emptying of litter bins, polishing and dusting of the designated areas (which may include toilets and shower areas) and fixtures and fittings using, where appropriate, powered equipment. Duties may vary between term and closure periods.</p> | | |
| Main Duties:- | | |
| <ul style="list-style-type: none"> • to use general electrical equipment (polishers, vacuums etc) in a safe and proper manner, following all safety precautions including checking for damage to cables and plugs • assist in setting up of the hall, as and when required • attend any training courses relevant to duties • to comply with health and safety legislation, promoting a safe working environment • to appropriately clean areas in and around school such as; toilet areas, stairways and landings, offices and classrooms, halls and gyms, specialist units and suites • to undertake any other duties appropriate to the grade of the post • be responsible for appropriately cleaning any accidental spillages in school or grounds when on duty | | |
| Responsibilities:- | | |
| <ul style="list-style-type: none"> • be aware of, and comply with, policies and procedures relating to child protection, health, safety and security, • confidentiality and data protection, reporting all concerns to an appropriate person • be aware of and support difference and ensure equal opportunities for all • contribute to the overall ethos/work/aims of the school • appreciate and support the role of other professionals • attend and participate in relevant meetings, as required • participate in training and other learning activities and • performance development, as required. | | |