

CANDIDATE INFORMATION

Teacher of Business

Permanent, full time.

Independent Day School for over 1250 students
Co-educated Junior School (3-11),
Boys' School (11-16), Girls' School (11-16),
Co-educated Sixth Form (16-18)



DAME ALLAN'S SCHOOLS
building the future

Teacher of Business

A position has arisen for a Teacher of Business to join our highly successful department from September 2024. Teachers at Dame Allan's Schools are passionate about the teaching of business. They set themselves the very highest standards and commit to 'going the extra mile' to ensure pupils enjoy their lessons and make outstanding progress. This position would suit an ECT or experienced teacher.

Business Department Information



Our business department is an energetic and innovative department that currently has one full-time and one part-time teacher. It is a popular A Level subject with 41 students in our current Year 12 and 21 students in our current Year 13, split into a total of 5 different teaching groups. At A Level, our students select three subjects plus a super-curriculum option to offer breadth in their studies.

We follow the Edexcel specification. No prior knowledge of business is assumed as it is not offered at GCSE level, however we require that our students achieve a minimum of a grade 6 in both mathematics and English at GCSE. We have a very strong record of student progression to business related courses at university.

Dame Allan's Sixth Form

The Sixth Form is where independence truly begins for many young people and we pride ourselves on our pastoral support throughout those two vital years. We guide them into good study habits, helping them to make the best choices as they embark on their new lives beyond school.

Our Sixth Form teachers are usually form tutors which help with this guidance and support. Our Sixth Form marketing states, "A future. Don't leave school without it." By studying business, we believe that we provide the skills and knowledge that students need as they either embark upon further studies, begin a professional apprenticeship or start in the world of work.

Equipment and Facilities

All students are provided with a Chromebook and staff use G Suite applications, including Google Classroom to provide access to lesson materials and to stretch students' knowledge within and outside the classroom.

Ethos and Co-curricular

The department values the positive impact of co-curricular activities on student learning and their enthusiasm for business. Alongside the Economics department, we currently offer opportunities for students to undertake independent research projects as a part of EPQ, run a lunchtime external lecture programme and take part in a variety of external competitions. We also feed into the Enterprise option that runs in Year 12 as part of the super-curricular programme.



Job Description

A teacher's professional duties to include:

- Plan and prepare engaging lessons.
- Teach according to pupils' educational needs, including the setting and marking of work in accordance with Schools' policies.
- Assess, record and report on the development, progress and attainment of pupils.
- Promote the general progress and well-being of individual pupils and of any class or group of pupils.
- Provide guidance and advice to pupils on education and social matters and on their further education and future careers, making relevant records and reports.
- Communicate and consult with the parents of pupils, including attending all Parents' Events of pupils for whom they have pastoral responsibility.
- Keep up to date with current best practice and seek to improve your own teaching skills.

Person Specification

The successful candidate will possess the following experience, qualifications and qualities:

- A university degree in a relevant discipline;
- Ability to teach business at A Level;
- Excellent subject knowledge that can motivate and stretch all students, including the most able and interested students;
- Sympathy with, and readiness to support, the Schools' educational ethos;
- A 'pupil centred' teaching approach – someone who makes it a priority to know the pupils they teach very well and uses a variety of teaching techniques in order to ensure all pupils achieve their very best;
- A willingness to contribute to collaborative planning and revision of schemes of work and resources;
- A reflective practitioner;
- Ability to work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of pupils;
- Excellent interpersonal and communication skills;
- Ability to use IT as a teaching resource and for personal administration;
- A desire to play an active role in the provision of co-curricular activities and bring new initiatives to the programme on offer (please highlight experience of this in your application).

Ready to Apply?

Additional information about the Schools can be found in the Teaching at Dame Allan's documents on our Vacancies page.

1. Please read the Application and Recruitment process on our website along with the Recruitment and Privacy Notice.
2. Download and complete the Employment Application form from our website.
3. Complete the [Equal Opportunities form](#).
4. Email your completed application form along with your covering letter to hr@dameallans.co.uk by the closing date and time.

The closing date for applications is Friday, 15 March 2024 at noon.

Interviews will take place on Friday, 22 March 2024.

Terms and Conditions

The salary will be commensurate with the skills and experience of the candidate. Details will be discussed at the interview.

Teachers are paid on our own Dame Allan's pay scale which is higher than the national scales.

The Schools operate a fee reduction package for children of staff members, subject to their meeting the Schools' admissions criteria.

All teaching staff may join the Schools' pension scheme, and all staff receive free school lunches.

A formal contract, detailing terms and conditions, will be extended following completion of all safeguarding/pre-employment checks.

Questions

If you have any queries, or would like to discuss the post in more detail please do not hesitate to email the business department, Mrs Vanessa Harrison, v.harrison@dameallans.co.uk

For any other queries please contact HR.

Email: hr@dameallans.co.uk

Phone: 0191 275 1500

Thank you for your interest in applying to work at Dame Allan's Schools.

The Schools are committed to safeguarding and promoting the welfare of children and young people. Applicants must undergo child protection screening, including checks with past employers and the Disclosure and Barring Service.

Excellence. Stability. Happiness. Est 1705.



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RATED EXCELLENT BY THE INDEPENDENT
SCHOOLS INSPECTORATE

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Dame Allan's Schools



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