



Churchill Community College

Churchill Street

Wallsend

Tyne & Wear

NE28 7TN

Tel: 0191 2347200

Email: info@churchillcc.org

Headteacher: Mr P Johnson

Deputy Headteacher: Mrs F Nairne-White

Deputy Headteacher: Mr M Thompson

September 2023

Dear Applicant

Thank you for your interest in the post of Cover Supervisor at Churchill Community College. Starting as soon as possible, this is a grade 5, fixed term post (in the first instance until 31st August 2024, with a view to making permanent) and an incredibly exciting opportunity for the right candidate.

The Cover Supervisor team is a dedicated and professional group of individuals whose main responsibilities include supporting students engaged in learning activities to raise achievement, supervision of classes during the short-term absence of teachers, invigilation and department administrative support working within the Learning Support department.

This is a fantastic opportunity for anyone who may be interested in pursuing a career in education, offering invaluable experience. A comprehensive training and support programme will be provided.

Churchill Community College is a vibrant, exciting and rewarding place to work, If, from what you have read, you feel that you would like to join us, please submit a completed application form and a letter of application (not exceeding two sides of A4) outlining how your skills and experiences make you the best candidate for the post. A CV is not required and will not be accepted. The closing date is **9am on Monday 9th October 2023.**

Please email your application to Heather Bell, Headteacher's PA: recruitment@churchillcc.org

We expect interviews to take place shortly after the closing date. If you have not heard from us within a week of the closing date, you should assume you have not been shortlisted and your application was unsuccessful. I very much look forward to receiving and reading your application.

Yours sincerely

Paul Johnson
Headteacher