

**DURHAM TRINITY SCHOOL & SPORTS COLLEGE**  
**APPRENTICE TEACHING ASSISTANT**  
**PERSON SPECIFICATION**

<b>Category</b>	<b>Essential</b>	<b>Desirable</b>	<b>Where Identified</b>
Application	Completed Durham County Council application form. 2 fully supported professional references (one of which must be from current or most recent employer)	Formal letter to support application.	Application References
Qualifications and Training	GCSE English and Maths (Grades 4-9) Willingness to undertake Level 3 Apprenticeship in Supporting Teaching and Learning in Schools	Recent and relevant training. Willingness to undertake training in order to address specific medical/physical needs of pupils (i.e. gastrostomies, midazolam, moving & handling etc.).	Application Certificates
Experience	Commitment to a learning culture Willingness to learn and to improve Able to give examples of self-motivation Able to give examples of dealing with a variety of people and situations	Experience of working with pupils who have Education Health Care Plans, within an educational setting.	Application Form Interview
Skills & Knowledge	Understanding and knowledge of pupils with special educational needs. A clear vision of the needs of pupils with special needs. Ability to relate well with pupils and adults. Ability to work independently with individual pupils, small groups and whole class. Ability to work effectively as an individual and member of a team. Ability to use initiative when required. Willingness to work co-operatively with a wide range of professionals. Good communication skills – written and verbal.	Experience of working with communication strategies with pupils.	Application References Interview
Personal Requirements	Sensitive to the needs of pupils, their parents/carers and colleagues. Flexibility and adaptability to change. Willingness to work across the 2-19 age range. Calm and positive approach.		Application References Interview

	Sense of humour and a ready smile.		
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