



# Royal Grammar School Newcastle upon Tyne

## SUPERVISORY ASSISTANT (Part Time)

Required from September 2023

We have a fantastic opportunity for a professional and enthusiastic individual to join our supervisory team in providing a high quality and responsive supervisory service over the lunch time period.

This role will involve working closely with our students both to support their needs and to ensure good order in the Senior School. Applicants should therefore be comfortable to work in this environment and feel that they can actively support the ethos and aims of the school.

**Working Hours:** The normal working hours for this role will be 12.30pm-2.00pm per day, for up to 5 working days depending on the availability of the successful candidate (to be discussed during interview).

**Salary:** The full-time salary for this post will be in the region of £21k gross per annum (Full Time Equivalent) on the RGS Support Staff Salary Scale. As this role is part time and term only (+ a day for safeguarding training), the salary will be pro-rata'd to circa £3k gross per annum (based on 7.5 hours per week), equal to £11.15 per hour.

RGS is proud to be an equal opportunities employer and all qualified applicants will receive consideration for employment regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships. Whilst all applications are considered on merit, we would particularly welcome applications from black and minority ethnic candidates who are currently under-represented in our staff community.

We are committed to safeguarding and promoting the welfare of children and young people and we expect all staff to share this commitment. All posts are subject to pre-employment checks, pre-interview references and an enhanced DBS check.

### CLOSING DATE

9.00am Monday 14<sup>th</sup> August 2023

### TO APPLY

For full details and an application form please see our website:  
[www.rgs.newcastle.sch.uk/join-us/work-for-us](http://www.rgs.newcastle.sch.uk/join-us/work-for-us)

### CONTACT DETAILS

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