

Principal: Nicola Ashton BA (Hons), NPQH

Kepier  
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## Exciting Opportunity for a Higher Level Teaching Assistant (HLTA) - Full-Time Permanent Position

Are you seeking a rewarding role in a highly regarded school with exceptional facilities? Look no further! We are currently hiring a Higher Level Teaching Assistant (HLTA) to join our successful team at Kepier. Whether you have prior school experience or not, we offer a comprehensive training package to ensure your success in this role.

### Position Details:

- Job Title: Higher Level Teaching Assistant (HLTA)
- Hours: 37 hours per week
- Term: 38 weeks Term Time + 3 days
- Start Date: To be agreed upon
- Contract: Permanent
- Salary Range: NJC Scale 12 - 17 £24,496 - £26,845 FTE (£20,580 - £22,554 Actual)
- Possibility to boost hours during periods of school closure (to be discussed)

**The Role:** As a HLTA at Kepier, you will work closely with small groups of children outside of the classroom. Our philosophy is to provide learners with the necessary support to reintegrate them into the classroom, where qualified teachers can ensure their continued progress. This approach makes the role both varied and rewarding.

**Responsibilities:** You will undertake a wide range of tasks that require excellent organisational skills, attention to detail, and strong communication abilities. It is essential to effectively manage your workload, remain calm under pressure, and maintain a good sense of humour. Confidentiality is of utmost importance in this position.

**Why Choose Kepier?** At Kepier, we take pride in our school's excellent reputation and state-of-the-art facilities. We offer a welcoming and inclusive environment, and you will have the opportunity to work with a dedicated team of professionals. Additionally, we encourage visits to the school before applying to get a firsthand experience of our supportive community.

**How to Apply:** If you are interested in this fantastic opportunity, please visit our website at [www.kepier.com](http://www.kepier.com) to access the application form, job description, and person specification. To apply, please complete the application form (additional letters, CVs, or statements are not required) and send it via email to [recruitment@kepier.com](mailto:recruitment@kepier.com). The deadline for applications is 12 pm noon on 24th August 2023. Interviews are expected to take place w/c 4/9/2023

We fully appreciate the time and effort required in completing an application and, whatever the outcome of this particular process, we are grateful for your interest in working at Kepier and wish you every success with your future career. Applicants who have not been contacted within 2 weeks of the closing date should assume they have been unsuccessful.

Registered Office:  
Dairy Lane, Houghton-le-Spring,  
Tyne and Wear DH4 5BH  
Company Registered in  
England and Wales:  
Registered Number 07693870

