**THE HERMITAGE ACADEMY**

**Job Specification: Technology Technician**

|  |  |
| --- | --- |
| **Job Title:** | **Technology Technician** |
| **Grade:** | **Grade 2 (Scale Pt 10-13 - £15,238 to £16,191 pa) pro rata** |
| **Hours:** | **25 hrs per week** |
| **Contract Status:** | **Permanent, Term Time Only** |
| **Responsible To** | **The Governing Body, The Principal and the Leader & Manager of Technology** |
|  | **JOB DESCRIPTION** |
| **Job Purpose** | The Technology Technician is principally responsible for maintaining a safe working environment in the Technology Department |
| **Main Duties** | * General housekeeping within the workshop area.
* Ordering of materials and consumable stock.
* Storing materials to allow safe and easy access by staff and students.
* Storage of tools and equipment.
* Maintenance of tools and workshop machinery including weekly safety checks within Textiles and Food Technology.
* Liaison with technical support to help with annual inspection and servicing of equipment.
* Preparation and cutting of materials to size using various machines. Preparing class sets of ready cut materials, components and food ingredients for practical lessons.
* Operating CNC such as cad-cam routers and engravers, laser cutter and 3D printer to produce items for staff and students.
* Supervision of students when using cad-cam routers, laser cutting and any other equipment.
* In class help and support for staff and students.
* Undertaking training as required to carry out the duties of the post, including whole school training for issues such as Safeguarding.
* Any other duties commensurate with the grade of the as decided by the Principal.
 |